Decision Schedule

Cabinet Member for Community & Resources

TO ALL MEMBERS OF NEWPORT CITY COUNCIL

Decision Schedule published on 28 November 2017

The Cabinet Member took the following decisions on 28 November 2017. They will become effective at Noon on 6 December 2017 with the exception of any particular decision, which is the subject of a valid "call-in".

The deadline for submission of a 'Call-in' request form is 4.00 pm on 5 December 2017.

Information relating to the 'Call-in' process can be found via Democratic Services.

Reports relating to staffing issues/Confidential reports are not circulated to all members of the Council as part of the consultation/call-in processes.

C&R 02/17

Annual Information Risk Report 2016/17

Options Considered/Reasons for Decision

To provide an assessment of the Council's information governance arrangements, identify key risks and agree the action plan for 2017/18.

Local Authorities collect, store, process, share and dispose of a vast amount of information. The Council must meet its statutory responsibilities effectively and protect the personal information it holds throughout its life cycle; from creation through to storage, use, retention, archiving and deletion.

The purpose of the council's fifth Annual Information Risk Report is to provide an assessment of the information governance arrangements for the Council and identify where further action is required to address weaknesses and make improvements.

Decision

To endorse the Annual Information Risk Report 2016/17 and proposed actions.

Consultation

Monitoring Officer, Head of Finance, Head of People & Business Change and Chief Education Officer.

All members were consulted and provided with an opportunity to comment. Any comments received and response thereafter are set out in the report.

Implemented By: Head of People & Business Change
Implementation Timetable: Immediate

COUNCILLOR D MAYER, CABINET MEMBER FOR COMMUNITY & RESOURCES

Date: 28 November 2017